



Frequently Asked Questions

Question: If something goes wrong, does PTA or the school have liability?

Answer: Flu Busters retains all liability for school-based and school-hosted clinics provided by the company. Schools and organizations hosting a Flu Busters clinic can be added specifically to the company's insurance coverage and a certificate of insurance provided (upon request).

Question: What is the insurance coverage agreement with Flu Busters?

Answer: Flu Busters agrees to cover the local PTA, under its general and professional liability policies, for any and all claims, losses, damages, liabilities, judgments, or settlements, including reasonable attorney's fees, costs and other expenses incurred by the local PTA for any activities performed by or on behalf of Flu Busters. Flu Busters and the local PTA agree to notify promptly each other if they receive any claim or legal action arising out of activities conducted at *Let's Fight Flu Together* immunization Clinics.

Question: Is PTA responsible for sharps disposal?

Answer: No. Sharps Disposal by Mail System is a complete system for the proper disposal of used needles, syringes, and any other bio hazardous waste from the clinic. The Sharps Disposal container is shipped with the clinic supplies and the clinic nurse will dispose of all used needles and syringes using this system. The container is mailed directly to the disposal center for the safest and most secure method of transport and disposal.

Question: Why is there a price difference for pre-registered and walk-in participants?

Answer: Flu Busters uses the amount of pre-registered clients to base the amount of vaccines to send to each site. To encourage more pre-registrations to take place, we've lowered the cost of the vaccine. Pre-registering allows each person to pay for their vaccine and choose a convenient appointment time.

Question: How much does the vaccination cost per person?

Answer: For the 2009-10 flu vaccination season, the cost of injectable vaccines for those who pre-register is \$25 each, and a "walk-in" will pay \$27. For pre-registered nasal spray vaccine, the cost is \$30.

Question: Do you have a preservative free or thimerosal free vaccine?

Answer: Yes. Flu Busters will have preservative free nasal spray vaccines at each clinic. Persons desiring to receive the preservative free nasal vaccine must pre-register and pre-pay for the FluMist vaccine prior to the scheduled clinic date. Extra nasal spray vaccine will not be available at any clinic.

Question: Will a representative from Flu Busters be at our clinic?

Answer: Yes. Every clinic will have at least one nurse there for administration unless the clinic host identifies a local health care provider or school nurse who is qualified and willing to administer vaccines at your clinic.

Question: Should our clinic be held before, during or after school hours?

Answer: PTAs hosting a *Let's Fight Flu Together* clinic are able to schedule their clinic any time of the day and any day of the week. Select the day and time that works best for your PTA's calendar and will receive the highest level of participation. If the clinic is school-based, the clinic date and time will need to be approved by the principal and other school officials before scheduling; if at another community site, approval of that site's administrators.

Question: Does a PTA hosted clinic have to be held in the school?

Answer: PTAs can host a *Let's Fight Flu Together* at any non-commercial venue in the community, with the approval and cooperation of the venue. Sites for clinics can include libraries, recreation centers, community centers, and other places that are convenient for families and other members of your community.

Question: Does my local PTA need to hire a nurse to administer the flu shots?

Answer: No. Flu Busters will provide a certified representative on site to administer the vaccines. If PTAs have a school nurse or other certified healthcare professional willing to donate their services and administer the shots at the event Flu Busters will donate \$1 per vaccine to the hosting PTA. However, this is not a requirement and local PTAs still receive \$1 per injectable vaccine.

Question: Can our school nurse or another local qualified health professional volunteer to administer the vaccines at our clinic?

Answer: Yes. Flu Busters needs to ensure that the volunteer is qualified in your state to administer vaccines. If you have a volunteer nurse, there may not be a need to include a Flu Busters' nurse and the minimum pre-registration requirement is decreased from 70 to 50.

Question: If my local PTA hosts a *Let's Fight Flu Together* clinic, does PTA receive any revenue?

Answer: Yes. The local PTA will earn \$1 per injectable vaccine. The local PTA does not receive any revenue for FluMist vaccinations or vaccines provided to Medicaid and Medicare Part B participants.

Question: What are the requirements for *Let's Fight Flu Together* nurses?

Answer: Every Flu Busters nurse currently holds a license for the state in which the clinic is held. In addition, clinic nurses complete background checks and training for *Let's Fight Flu Together* clinics before the scheduled event. Nurses will adhere to all laws under HIPAA for privacy. The notice of privacy practices under these laws is available at each clinic. All Flu Busters' clinic nurses are required to complete Flu Busters pre-clinic training for each clinic. Clinic nurses are also required to obtain all consent and payment forms, including tickets printed online and payments made at the clinic. The nurse receives a list of pre-registered online participants prior to the event.

Question: Can Flu Busters contract with and pay our school nurse or other local healthcare provider to administer the vaccines?

Answer: Flu Busters can contract with your school nurse to administer the vaccinations at your school and pay them for their time outside of normal school hours. Other local healthcare providers can administer the vaccines on a paid basis. Flu Busters will require proof of qualifications for any local provider identified by the clinic host.

Question: Does Flu Busters offer any other on-site preventive health care services that we can combine with our *Let's Fight Flu Together* clinic?

Answer: Yes. Flu Busters can provide heart health screenings, meningitis vaccines and other healthcare services. Call or visit our website (www.flubusters.net) for more information.

Question: Will low income families receive flu shots for free?

Answer: Children and families who have Medicare Part B can receive the flu vaccination for free. Flu Busters is working on authorization to administer free vaccines under the "Vaccine for Children" program, and that coverage will vary from state to state. Work with your local health department to coordinate your efforts and ensure that children and families can receive their flu vaccination.

Question: Is there a donation for a nurse or other qualified health professional who volunteers their time by administering the vaccine at our clinic?

Answer: Yes. A donation of \$1 per injectable vaccine is made to the host PTA. Typically a nurse can provide 25 vaccines in an hour.

Question: Are there materials that I can use to gain the necessary permissions and promote my clinic?

Answer: Yes. The Flu Busters-PTA website has information to help you select a clinic date, obtain approvals, a checklist for planning, customizable promotional materials and other documents to support a successful clinic. Visit the web site at www.pta.org/flushotclinics.

Question: What type of support does Flu Busters provide clinic hosts?

Answer: In addition to the information available online, each scheduled clinic is assigned to a Flu Busters representative. This representative is trained to answer your questions and help you host a successful *Let's Fight Flu Together* clinic. Reminders with valuable information and ideas will be sent periodically to the primary PTA contact for each clinic.

Question: Does a parent need to be with their child if the consent form is signed?

Answer: No, if the consent form is signed by the child's parent or legal guardian and provided to the clinic nurse, parents do not need to be present.

Question: How do you make your appointment to receive a flu shot?

Answer: Simply go to www.pta.org/FluShotClinics and click the "Schedule a Vaccination". You can search your local area for clinics and request a specific time. Or, call 1(866)782-3014 to make your appointment.

Question: Can the clinic be cancelled?

Answer: Yes. Prior to the vaccine being shipped to your clinic, you can cancel your scheduled clinic. This year Flu Busters requires that at least 70 people be pre-registered (minimum of 50 if a volunteer healthcare professional is administering the vaccines) a week before the *Let's Fight Flu Together* clinic is scheduled to be held. Flu Busters representatives will work with you on re-scheduling, returning pre-paid vaccine, and other issues that arise because of the cancellation.

Question: Can the school hold more than one clinic?

Answer: Yes. A school can hold multiple clinics if needed; the participation minimums (50 if volunteer nurse, 70 if Flu Busters nurse) will need to be met for each scheduled clinic.

Question: My flu vaccination clinic is scheduled and on the school calendar. What are the next steps?

Answer: Promotion! Add the clinic date to your PTA and school calendar. Use the outreach materials available online, print off flyers, posters, and information to share with your members, students and their families, other parent groups at your school, local business and other community leaders. Work with your local media to promote your event. Encourage school and community members to make their flu shot appointments early – Flu Busters uses the number of appointments one week prior to the event to ship out vaccines and materials and determine if the minimums have been met.